

Cumberland Presbyterian Church Yao Dao Primary School
Application Guidelines for Transfer Students

(1) Document Submission:

1. A copy of the applicant's identity document
2. A copy of the most recent school transcript
3. A photo of applicant
4. A copy of the guardian's identification card
5. Recommendation letter (if any)

(2) Admission Conditions:

1. The school will determine the selected quota based on existing vacancies.
2. Selection criteria are based on applicant's school grades, conduct and entrance examination results (applicable to P.2 – 4, not applicable to P.5-6) and interview performance.
3. Applicants must have a pass grade in Chinese, English and Mathematics in the most recent examinations of current school. Conduct must be B grade or above.
4. Applicants must achieve excellent results in Chinese, English and Mathematics in entrance examination (applicable to P.2 – 4 admission)
5. If the number of applicants who meet the above requirements exceeds the school's existing vacancies, the priority will be given to applicants with the best results in the entrance examination and interview.

***6. Our school will arrange the entrance examination and interview only when there are vacancies available and the conditions of students are suitable.**

(3) Selection Criteria:

1. Shortlisted applicants will be invited to attend an entrance written examination (applicable to P.2 – 4) and an interview.
2. The entrance written examination includes Chinese, English and Mathematics and will be conducted on the same day. The content of the examination will be based on our school's examination papers. The entire examination consists of Chinese, English and Mathematics and will take approximately 45 minutes to complete. °
3. Students applying for admission to P.1 will be interviewed.

(4) Admission Notification:

Applicants will be notified of the results by phone after the entrance examination (whether successful or not).

(5) Confirmation of the Acceptance Place:

Parents of successful applicants are required to complete the enrollment procedures at school within the designated date to confirm the acceptance place granted.

(6) The Personal Data Privacy Terms:

1. All personal data related to admission applications are processed in full accordance with Hong Kong laws and guidelines of the Education Bureau.
2. All of the information in the application form submitted and other attachments will be used for admissions purposes only. They will be destroyed after the admissions process is completed.
3. All documents submitted will not be returned.

Should there be any enquiries, please contact _____ (Tel: 2617 7926) for our general office staff or Officer of Academic Affairs.